



LEASEHOLDER FOB ORDER FORM – LANDMARK PLACE

**Fobs will only be issued to the registered leaseholder and / or their agents.
Tenants please forward this form to your landlord or letting agency.**

Please return to the address below

Property Address

Is this address to which your fob order should be sent? **YES** **NO**

If no, please confirm address to which order should be sent :

Leaseholder Name

Contact Telephone Number:

- Number of Door fobs required at: **£67.04** Each.
- Number of Gate fobs (if applicable) required at: **£94.32** Each
(Gate fobs will only be provided to Leaseholders that contribute towards the car park service charge)
- Confirmation of Completion enclosed
(Required for new leaseholders only. i.e. completion statement from Solicitors)

If applicable this must be enclosed for Mainstay to place your order.

PLUS POSTAGE AND PACKAGING OF £4.05

Your order will be placed upon receipt of the documentation as requested above, along with a cheque made payable to **"Mainstay Payments Ltd"**. Please send as per the address at the bottom of the page **F.A.O FOBS– ADDRESSEE ONLY**

Please write the *property address* on the back of the cheque, and mark clearly as 'Payment for Fobs'. **Your cheque will not be cashed until your order is dispatched to yourself.**

On occasion, there may be a delay with your order, if stock is not available.

Signed: **Dated:**